



# Bishop Hedley Catholic High School



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Dear Parent or Guardian,

13<sup>th</sup> September 2018

## Biometric FasTrak Catering System

I am excited to inform you that we will be implementing a new student recognition system using biometrics at Bishop Hedley High School, to support our cashless catering system. We expect this system to improve the services we are able to offer students and staff significantly, with benefits including:

- Improved security for handling cash transactions in the school
- Reduction in administration time and cost dealing with lost or forgotten dinner cards
- Reduction in opportunities for bullying
- Reduction in queuing time

This is a technology that is already used successfully by thousands of schools. We are keen to provide an opportunity for parents and guardians to find out more about the system and answer any questions they may have.

We would like to make it clear that Bishop Hedley High School will comply at all times with Data Protection Act and with the provisions of the Protection of Freedoms Act 2012 (which came into force in September 2013) regarding the use of biometric data. In order for your child to use the biometric system, one parent or guardian will need to read, consent by email, or sign and return the attached slip. We will also offer an opportunity to opt out for those pupils who, upon consideration, would prefer to use PIN as an alternative form of identification.

A privacy notice on how the Cashless Catering System, BioSotre, collects and processes personal data is available to view on our school website, along with a document covering the background to the use of biometrics in school.

If you would like more information or the chance to discuss this further, please feel free to contact me.

Yours faithfully,  
Mrs S J Hopkins  
Headteacher



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I give consent to the school for the biometrics of my child to be used by Bishop Hedley High School for use as part of a recognition system as described above.

I understand that I can withdraw this consent at any time in writing.

**Name of Pupil:** .....

**Name of Parent:** .....

**Signature:** .....

**Date:** .....

Signed forms should be handed back to your child's form tutor.